



Virtual Training Support

Producer Services

Virtual conversions. Global delivery. New technologies. Working and learning virtually has become the new normal. GP Strategies® is helping companies meet the increasing demand. We provide the personnel to increase your virtual training capacity and scale your delivery offerings. Our support helps you to increase capacity, reduce costs, improve quality, and improve the engagement of your learners.

Scale and Improve Virtual Training with Certified Producers

Virtual producers play a major role in the overall learner experience. They assist the trainer by eliminating the administrative burden and reducing disruptions during training delivery.

Support tasks typically include:

- Conducting planning and preparation meeting with the facilitator
- Scheduling virtual instructor-led training (VILT) session(s) in the platform
- Sending participants VILT sessions instructions
- Setting up interactive tools (e.g., whiteboards, polls, breakouts)
- Deploying interactive tools
- Monitoring and managing the chat panel
- Posting poll results
- Managing post-session reports
- Deploying a post-session survey
- Troubleshooting VILT session issues
- Recording the session
- Downloading and distributing the session recording

Our virtual producers support a variety of platforms including WebEx, Adobe Connect, Zoom, and Microsoft Teams. GP Strategies' team of certified virtual producers is located throughout the world to meet your global needs.

Customers Trust Us

GP Strategies takes many steps to guarantee a positive experience for your learners and facilitators. Prior to each event, the virtual producers meet with the facilitator to learn details about the program and ensure alignment to make the learner experience a success. Additionally, we have strong quality assurance measures in place, and service level agreement (SLA) tracking and reporting.

With our staff of thousands of learning professionals, and our deep experience providing learning support for Fortune 500 organizations on a regional and global scale, we are well equipped to support any virtual training need.



Virtual Producer Qualification & Certification Workshop

Upskill and certify your people for highly effective virtual producer roles. We offer this program to get your people ready to produce seamless and engaging VILT sessions or virtual meetings with your preferred technologies.

Virtual Producer Skills Training Workshop

GP Strategies offers a 2-hour workshop, giving your people the skills to enable a great virtual experience from beginning to end. Experienced GP Strategies producers will lead workshop participants through a variety of demonstrations and practice sessions, from scheduling, setting up, and delivering interactive tools to solving learner and facilitator technical challenges before they're a problem. This approach ensures your people are prepared.

Workshop Topics

1. Partnership of Producer and Facilitator
2. Before the Session: Planning, Scheduling, and Communication
3. Platform Features and Tools
4. Preparation and Setup
5. Troubleshooting and Learner Support
6. Post-session Activities

Virtual Producer Certification

Participants who complete the workshop session have the option for a 1-hour certification session. During this session, participants will produce a virtual training session pre-selected by a GP Strategies expert and demonstrate the techniques learned during the training. The GP Strategies expert will evaluate the producer's performance using a validated rubric. Upon successful completion, the participant will receive their certification and a digital badge.



• • • Sign up for the workshop for your team or as an individual, visit www.gpstrategies.com.



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